

To be inserted by Court

Case Number:

Date Filed:

FDN:

Hearing Date and Time:

Hearing Location:

NOTICE OF DIRECTIONS HEARING

[*SUPREME/DISTRICT/MAGISTRATES/ENVIRONMENT, RESOURCES AND DEVELOPMENT/YOUTH*] Delete all but one
COURT OF SOUTH AUSTRALIA
[*COURT OF APPEAL*] If applicable
CIVIL JURISDICTION
[*MINOR CIVIL*] If applicable
[*NAME OF LIST*] LIST If applicable

Please specify the Full Name including capacity (eg Administrator, Liquidator, Trustee) and Litigation Guardian Name (if applicable) for each party. Each party should include a party number if more than one party of the same type.

First Applicant

First Respondent

First Interested Party

Notice of Directions Hearing

There will be a directions hearing at the date and time set out above. The purpose of the hearing is to discuss and/or give directions about settlement or alternative dispute resolution and to give directions about steps to be taken in preparation for the final hearing of this proceeding.

To the parties: WARNING

You or your legal representative (if any) **must** attend the hearing. If you have subrogated your rights to or are indemnified against your liability by another party, such as an insurer, they may also attend on your behalf.

If you do not attend within 15 minutes of the scheduled time, **orders may be made against you** without further warning, either about steps to be taken in preparation for the final hearing [Magistrates Court only or finally deciding this proceeding against you], including orders as to costs.

If you are unable to attend the hearing in person due to remoteness or other proper cause, you must make arrangements with the Registrar of the Court prior to the hearing date and as soon as possible to attend by telephone or video link. If you leave it until the hearing date, your request may be denied or you may be ordered to pay costs.

If you will not be ready by the hearing date or you will be unable to attend the hearing, you should apply to the Court for an adjournment prior to the hearing date and as soon as possible. If you leave it until the hearing date, your application for the adjournment may be denied or you may be ordered to pay costs.

Before the Hearing

If you need an interpreter, you must advise the Court immediately of the language and dialect you require.

You should think about how you could settle this dispute.

Magistrates Court Minor Civil Only

Not less than 7 days before the hearing you must file and serve a list of all documents that are directly relevant to any issues in the proceeding.

Attending the Hearing

When attending at the Court, you will need to go to a particular courtroom. You can find this information:

- online by checking the case list on the Courts Administration Authority website after 5:00 pm on the day before the hearing; or
- in person by checking the notice board displayed at the Court on the date of the hearing.

On arriving in the courtroom, you must tell the Court staff that you are there and you must answer your name when called.

Magistrates Court Only

You are expected to **BRING ALL DOCUMENTS** listed in your list of documents to the directions hearing. You do not need to bring your witnesses.